



HILLERUD CONSTRUCTION INCORPORATED

General Contracting/Design Build • Commercial/Industrial

APPLICATION FOR EMPLOYMENT

We consider applications for all positions, without regard to race, color, gender, religion, creed, national origin, age, disability, marital status, sexual orientation or any other legally protected status.				
Position(s) Applied for:			Date of Application:	
How did you hear about us?				
Advertising	Friend	Relative	Walk In	Other
Last Name		First Name		Middle Name
Address		City	State	Zip Code
Mobile Number:			Email Address:	

What is the best time to contact you? _____ : _____ AM or PM

If you're under 18 years of age, can you provide the required proof of eligibility to work?

Yes ___ No ___

Have you ever filed an application with us before?

Yes ___ No ___

If yes, when? _____

Have you ever been employed with us before?

Yes ___ No ___

If yes, when? _____

Are you currently employed?

Yes ___ No ___

If so, may we contact your employer?

Yes ___ No ___

Are you prevented from lawfully becoming employed in this country because of Visa or immigration status?

Yes ___ No ___

On what date would you be available to work? _____

Are you available to work: Full-Time ___ Part-Time ___ Temporary ___

Are you currently in "lay-off" status and subject to recall?

Yes ___ No ___

Can you travel if the job requires it?

Yes ___ No ___

Have you been convicted of a felony?

Yes ___ No ___

(conviction will not necessarily disqualify an applicant from employment)

If yes, please explain _____.

****WE ARE AN EQUAL OPPORTUNITY EMPLOYER****

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related, military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, national origin, disabilities or other protected status.

<p>Name of Employer:</p> <p>Employer's Address:</p> <p>Employer's Phone #:</p> <p>Your Job Title:</p> <p>Reason for Leaving:</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center;">Dates Employed</th> </tr> <tr> <td style="width: 50%;">From:</td> <td style="width: 50%;">To:</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <th colspan="2" style="text-align: center;">Hourly Rate/Salary:</th> </tr> <tr> <td>Start:</td> <td>Finish:</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Dates Employed		From:	To:			Hourly Rate/Salary:		Start:	Finish:			<p>Work Performed:</p>
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Comments (include explanations of any gaps in employment):

EDUCATION

Type of School	Name of School	Course of Study	Years Attended	Diploma/Degree
High School		N/A		
University				
University				
Trade or Other (Specify)				

Please indicate any foreign languages you can speak, read and/or write:

	Fluent	Good	Fair
Speak			
Read			
Write			

Describe any training, apprenticeship, skills and extra-curricular activities:

Describe any job-related training received in the United States Military:

List professional, trade, business or civic activities and offices held (you may exclude any which would reveal gender, race, religion, national origin, age, disability or any other(s) with protected status):

ADDITIONAL INFORMATION

Other Qualifications (summarize special job skills and qualifications acquired from employment Or other experience).

Specialized Skills

Other:

___ Bobcat	___ Air Gun	___ Welding	___ Carpentry	_____
___ Concrete	___ Forklift	___ Dump Truck	___ Mechanical	_____
___ Roofing	___ Masonry	___ Backhoe	___ Loader	_____
___ Dirt Work	___ Steel Work	___ Computer		_____

State any additional information you feel may be helpful to us in considering your application and on the above listed skills you indicated having experience in:

Note to Applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner the activities involved in the job or occupation for which you have applied? Yes ___ No ___

References – Please do not include family.

1. Name: _____	Phone #: _____
Address: _____	Relationship: _____
2. Name: _____	Phone #: _____
Address: _____	Relationship: _____
3. Name: _____	Phone #: _____
Address: _____	Relationship: _____

APPLICANT'S STATEMENT

I certify that the answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by application law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge the employee at any time without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct, unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

FOR PERSONNEL DEPARTMENT USE ONLY	
Interviewed: Yes _____ No _____	Interviewed By: _____
Hire Date: _____	Hourly Rate: _____
Foreman: _____	Department: _____
INTERVIEW	
1. _____	
2. _____	
3. _____	
4. _____	
5. _____	
6. _____	
7. _____	
8. _____	